

EMAIL LIST

If you don't already receive our emails and want to, please email Rmeyer@watervliethousing.org with your name and apartment number to be added to our list. We will be able to send you important information about work being done around the sites, community events, and any policy changes being made at the Watervliet Housing Authority. Please be sure the office has all of your contact information up to date in our system including a working phone number, email address, and current license plate number. We **need** to be able to contact you efficiently.



SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4 EASTER SUNDAY	5	6	7 LAST DAY RENT IS DUE	8	9	10
11	12	13	14	15 INCOME TAX DAY	16	17
18	19	20	21	22 EARTH DAY	23 GISH INSPECTIONS	24
25	26 WHA BOARD MEETING	27	28	29	30	

PET POLICY

Don't forget that **ALL** pets must be registered with the WHA! Pets must be spayed or neutered, up-to-date on their shots (*rabies and distemper*) and dogs are required to be registered with the City of Watervliet. You can register your dog at the Clerk's Office at City Hall (*2 Fifteenth Street*). All paperwork with updated shot records and license's must be reported to the WHA Office. **Failure to keep your pets vaccinations current and failure to provide the appropriate documentation could result in a 30 day notice to vacate.** If you have any questions, contact Rachel at 273-4717 x200 or via email Rmeyer@watervliethousing.org.

PEST PROBLEMS

Be sure to report any evidence of pest or rodents in and around your apartment. This includes bed bugs, cockroaches, mice, etc. Failure to report such findings could result in a charge for extermination measures that may be needed.

TENANT COVID-19 PROTOCOLS

To ensure the safety of our community and our staff, it is your responsibility to notify the office if you or anyone in your family have symptoms of Corona virus, are awaiting test results, if you have confirmed cases of COVID-19 in your household, or if your family is placed in mandatory quarantine. Also, Please remember that it is your duty to wear a mask in all common areas and to continue to practice social distancing. If you have guests, it is mandatory that they also wear a mask.

UPDATE PHONE NUMBERS

It is vital that the WHA has your updated phone number. Recently, we have had several issues when trying to contact residents.

TAX DAY 2021

If you have not already filed your taxes for 2020, the last day to do so is May 17th.

E-FILE YOUR INCOME TAXES FOR FREE

The NYS Department of Taxation and Finance released ways to file your income tax return for free! If your 2020 income is \$72,000 or less you can use one of the following to e-file: IRS Free File Program (delivered by TurboTax), OLT, Tax Act, or TaxSlayer. The link below will provide you with further information regarding the eligibility requirements for each software provider. ***If you do not meet the criteria for the software provider you choose, the software provider may charge you a fee. Please read the qualifying criteria carefully before you get started.**
<https://www.tax.ny.gov/pit/efile/default.htm>.

GISH INSPECTIONS

GISH annual inspections will be held on April 23rd beginning at 10 am. Please make sure ALL items are removed from the window area. Remove all items off the top of your stove and off the burners. You do not need to be home for the inspection. Please promptly notify the WHA if anyone in your family has any COVID-19 symptoms or if anyone has tested positive. All staff entering your apartment will be wearing masks and will maintain proper social distancing protocols.

FOOD DISTRIBUTION SITES

Keep an eye on your email and our social media accounts so that you are notified when there are food drops throughout the city! You can like us on Facebook by searching Watervliet Housing Authority and don't forget to follow us on Instagram at @watervliethousingauthority. If you do not receive emails from Rachel, please contact her at Rmeyer@watervliethousing.org.

KEEP DOGS ON LEASHES

Please remember that dogs must be kept on a leash when outside of your apartment on all WHA grounds. Additionally, don't forget that it is your responsibility to pick up your pet's waste. Failure to comply will result in a charge directly to your account.

WHA OFFICE RELOCATING

WHA staff will be temporarily working from the Charles A. Jeseo conference room, on 2nd avenue, beginning April 12th until further notice. **Please do not drop paperwork through the mail slot in the front door.** There will now be two secured lock boxes outside of the conference room door for you to drop all paperwork and rent payments. Please contact us if you have any questions.

APRIL SHOWERS BRING MAY FLOWERS

With rain comes the growth of grass, gardens, and trees. If you are planning on planting flowers, now is a good time to purchase them in anticipation of Spring! Please remember that if you plant flowers, they must be taken care of. We would love to see them but it is vital that they are properly cared for. all paperwork and rent payments. Please contact us if you have any questions.

CANDLE SAFETY

Nearly 10,000 residential fires are caused each year by the careless or inappropriate use of candles. The National Candle Association urges consumers to always keep a burning candle within sight and away from anything combustible and out of reach of children and pets. 58% of home candle fires occurred when some form of combustible material was left or came too close to the candle. Do not leave burning candles unattended!



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